

<b>National Research Mordovia State University (MRSU)</b>	
<b>Faculty of Foreign Languages</b>	
<b>S Y L L A B U S</b>	
<b>Course Name</b>	«Project Management»
<b>Degree Programme</b>	Master of Philology (Track “Translation Studies and Translation Practice”)
<b>Year of Study</b>	1 year
<b>Semester</b>	Autumn
<b>ECTS (36 hrs per ECTS)</b>	3 (108 hrs)
<b>Instructor(s)</b>	<a href="#">Prof. Evgeniy Leonenko</a> , Associate Professor, Department of Management
<b>Language of Instruction</b>	Russian / English
<b>Course Requirements</b>	Native Russian / At least B2 English
<b>Course Overview</b>	<b>Project management</b> is the application of processes, methods, skills, knowledge and experience to achieve specific project objectives according to the project acceptance criteria within agreed parameters. Project management has final deliverables that are constrained to a finite timescale and budget.
<b>Learning Outcomes</b>	<p><b>The core responsibilities of a project manager include:</b></p> <ul style="list-style-type: none"> <li>- Identifying project goals, needs, and scope</li> <li>- Planning, monitoring, and documenting tasks throughout a project</li> <li>- Ensuring all tasks, deliverables, and project materials are delivered promptly</li> <li>- Managing all resources necessary for project execution</li> <li>- Fostering effective communication with stakeholders concerning project status</li> <li>- Foreseeing and strategically eliminating blockers and potential risks</li> <li>- Documenting each step of the process using various project management tools</li> <li>- Ensuring top-quality results and success for a project</li> </ul>
<b>Course unit contents</b>	<ul style="list-style-type: none"> <li>• Fundamental project management aspects;</li> <li>• Project management in a professional field process;</li> <li>• Project management functional spheres;</li> <li>• Project profitability and risks management;</li> <li>• Project management HR aspects;</li> <li>• Operational project structure.</li> </ul>
<b>Course Structure</b>	<ul style="list-style-type: none"> <li>• Total number of contact hours <ul style="list-style-type: none"> <li>- Lectures: 14 hrs (7 lectures)</li> <li>- Seminars: 14 hrs (7 seminars)</li> <li>- Individual consultations: 3 hr</li> </ul> </li> <li>• Self-study: 79 hrs</li> </ul>
<b>Teaching methods</b>	Discovery learning, cooperative learning, practical learning, project.
<b>Grading System (including segment percentage)</b>	Grading is based on the activities covered with each activity. The total of all is 70% Final course project / Oral examination. The total of the final is 30%
<b>Textbooks and Mandatory Reading</b>	1. Phillips, Joseph (2004). PMP Project Management Professional Study Guide. p. 354. ISBN 0072230622.

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|  | <ol style="list-style-type: none"><li>2. Cleland, David; Gareis, Roland (May 25, 2006). "1: The evolution of project management". Global Project Management Handbook. ISBN 0071460454.</li><li>3. Harrison, F. L.; Lock, Dennis (2004). Advanced Project Management: A Structured Approach. p. 34. ISBN 0566078228.</li><li>4. Wysocki, Robert K. (2013). Effective Project Management: Traditional, Adaptive, Extreme (Seventh ed.). John Wiley &amp; Sons. ISBN 978-1118729168.</li><li>5. Snyder, Cynthia; Frank Parth (2006). Introduction to IT Project Management, pp. 393-397.</li><li>6. Morcov, Stefan (April 6, 2021). "Project success vs. project management performance".</li><li>7. Hamilton, Albert (2004). Handbook of Project Management Procedures. TTL Publishing, Ltd. ISBN 0-7277-3258-7</li></ol> |
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